

College of the Redwoods
Dental Assisting Program Advisory Committee Meeting Minutes
Friday, May 13, 2016
AT 101- Dental Health Center Waiting Room
1:00 – 3:30 PM

Members Present: Kelly Herring, Amber Kowtco, Hillary Reed, Barb Taylor, Raynell Tindall, Kristen Westfall

1. Called to order at 1:00 pm by Hillary Reed.
2. Approved the meeting minutes from May 15, 2015.
3. Introduced new members and informed group of all areas represented to create diverse input.
4. Discussed Advisory Committee responsibilities and functions:
 - Clarified term limits for new members.
 - Established meeting “ground rules” for new members.
5. Provided Legislative Update:
 - RDA written exam will be revised to include new duties such as CAD CAM, denture adjustment, facebow transfer, etc.
 - RDA Practical will be revised after Occupational Analysis.
 - Dental Board and Dental Hygiene Committee of California will increase fees for examinations and license renewal.
 - ITR for RDAEF2 will include radiographic diagnosis, removal of soft decay, and temporization in dental offices and public health clinics.
6. Discussed Assessment Results:
 - Informed that digital radiography will move from spring to fall, due to majority of offices being digital in our local area, processing and processing errors somewhat obsolete.
 - Discussed possible changes to intern paperwork for clarification of the necessity of student guidance when participating in patient care outside of the Dental Health Center.
 - Discussed Dr. Hise’s suggestion of submitting student resumes and a digital FMX to accompany the intern paperwork. Group varied on relevance, private practice setting supported Dr. Hise’s suggestion more readily. Group indicated that Program Coordinator adequately places students, and considers skill and ability as well as personalities when placing
7. Announced Curriculum Updates:
 - Program currently only offered full-time, due to input from last year as well as assessment results.
 - Curriculum revisions scheduled for the 2016/2017 year, both radiography courses.
8. Consulted regarding Dental Health Center Service Fee Update:
 - Group reviewed service fees and unanimously deemed fees appropriate.
 - Group discussed Dental Health Center provider pay rate and deemed increase appropriate.
 - Service Fees and pay increase had not occurred since 2010. Group advised increase at more regular intervals.
9. Solicited Community Updates:
 - Discussed 12 current openings for dental assistants locally.
 - Discussed DA, RDA, and RDH rate of pay.
 - Discussed recent retirements in the local dental community and the impact on auxiliaries and patients
10. Solicited Possible Equipment Updates:
 - Portable radiography unit (Nomad) and CAD CAM scanning device (Cerac) suggested.
11. Adjourn